



## Curriculum vitae of **Margherita Menditto**

### Areas of Expertise

Certification of Contracts  
Management, accounting and financial reporting

### Education

Master in Industrial and Labour Relations  
University of Roma Tre – Department of Law

BA in Economics  
University of Modena and Reggio Emilia – Department of Economics

### Work Experience

From 2010 employee to ADAPT (Association for International and Comparative Studies in Labour Law and Industrial Relations).

Study of the different types of contracts submitted for certification. Support to the Committee for the Certification of Contracts of the “Marco Biagi” Centre for International and Comparative Studies, with particular reference to testing and implementing the IT system designed for managing the certification procedure, providing information and explanations in relation to the certification process and its effects on companies and workers.

Collaboration in the implementation of the Bulletin of the “Marco Biagi” Centre for International and Comparative Studies.

From October 2007 to March 2008 internship at “Marco Biagi” Centre for International and Comparative Studies - Marco Biagi Foundation - Job placement /career services.

Collaboration in the management of information about students, assistance in the selection of candidates, and in the development of training courses, Ph.D. courses or company placement, support in the management of the dedicated website, collection of CVs, and collaboration in the creation of databases to match skill demands of companies and available profiles, organization of seminars and events related to the dissemination of information.

From 2008 to 2010 Promoter at Promoservice, ErreBi, Tekmar.  
Organization and advertising of different products in shopping centres.

From 2008 to 2010 Organiser of leisure activities for children at Summer holiday resort “David Goliath” – Mirandola.

Organisation of workshops and games for children from 2 to 14 years old, and public relations.

## Language Skills

Good knowledge of English and French languages.

## IT Skills

Good knowledge of Microsoft applications and Microsoft Office, especially Word, Excel and Power Point.

## Communication and Personal Skills

Good programming capabilities and work organization, ability to prioritize activities, acquired during my university studies, that allowed me to do many different things while attending university.

## Non-professional Interests

Sports, movies, travel.

Creative decoupage.

## References

Michele Tiraboschi - President of the Committee for the Certification of Contracts of the "Marco Biagi" Centre for International and Comparative Studies.

Flavia Pasquini – Vice President of the Committee for the Certification of Contracts of the "Marco Biagi" Centre for International and Comparative Studies.

Silvia Spattini - General Manager of Adapt

