

Curriculum vitae of

MARIA ELENA BARTOLOTTA



Areas of Expertise

LABOUR LAW

Education

- Law degree (LMG/01) at University of Pavia obtained on 16.12.2020, with a thesis in Labour Law entitled: "The certification of labour contracts in the practice of university commissions".
Graduation mark: 104/110
- High school at Liceo Classico "Ruggero Settimo" in Caltanissetta

Work Experience

From February 2021 participation in "Progetto Fabbrica dei Talenti" of the Fondazione ADAPT.

From January 2021 (currently): Trainee Lawyer

From April 2018 to September 2018 trainee at the Tutelary Section of the Court of Pavia. Internship carried out during the studies.

Examples of activities:

- Support to the office
- User assistance

From January 2016 to December 2017 part-time student collaboration at the University of Pavia.

Examples of activities:

- Support to the University service for the use and care of classrooms

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- Data storage activities

Professional Skills

Jurisprudential and doctrinal research. Knowledge of the certification of labor contracts, with particular attention to academic certification and the most certified contractual types.

Language Skills

- Good knowledge of written and spoken English (B2).
Trinity College London Certification – Grade 7
From December 2021 EF English Live training course
- Basic knowledge of French

IT Skills

Good knowledge of Microsoft Office
Good knowledge of Apple operating software

Personal and Social Skills

Serious, reliable, willing. Inclined to always get involved and improve. Prone to interpersonal relationships. Able to work individually and in groups. Precise, flexible and organized.

Non-professional Interests

Sport, music (musical instrument), travel.

Personal Information

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20.09.1995

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the ADAPT state of mind